



ECONOMIC DEVELOPMENT DEPARTMENT

TEL: (847) 740-6026 W FAX: (847) 201 - 7229

2010 RENTAL CERTIFICATION APPLICATION

Instructions: Complete the following application and submit sixty dollars (\$60.00) for each rental dwelling unit with this application, if the application is submitted after February 28th a fifteen dollar (\$15.00) late fee will be charged. **All information must be completed and an inspection scheduled when you submit your application or your application and check will be returned.**

Building Address: _____
Street number and name

PIN: _____ ; **Lot:** _____ ; **Block:** _____ ; **Subdivision:** _____

Legal Owner: _____

Name

Address (P.O. Boxes are not acceptable)

City/State

Zip Code

Home Telephone

Work Telephone

If property is held in Trust, attach names of all beneficial interest holders pursuant to requirements of state statutes.

Agent: *Agent designated to receive notices and process (if applicable). Must be within 100 miles of RLB.*

Name

Address (P.O. Boxes are not acceptable)

City/State

Zip Code

Home Telephone

Work Telephone

I, the undersigned, hereby certify that:

- 1. The information submitted in this application and accompanying pages, as well as in the accompanying drawing(s) are accurate representations of the facts on the date of this application;*
- 2. I understand the submission of this application and payment of the temporary license fee does not constitute official certification until compliance with all provisions of the Property Maintenance Code has been verified through inspection by authorized personnel and a permanent annual certificate has been issued by the Village of Round Lake Beach;*
- 3. I hereby consent to the inspection of the dwelling unit(s) listed in this application.*

Signature of Applicant: _____ **Date:** _____

Applicant (Print Name): _____

Return immediately to: Code Official, Economic Development Department, 1937 Municipal Way, Round Lake Beach, Illinois 60073.

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RENTAL USE VERIFICATION

Please type or print legibly.

Check all that apply:

- This is a first-time application.
- The floor plan has not changed since the 2009 rental certification inspection.

Number of rooms:

kitchens: ___ bathrooms: ___ toilet rooms: ___ bedrooms: ___ living: ___ family: ___
dining rooms: _____

Areas of sleeping rooms:

#1: _____ #2: _____ #3: _____ #4: _____ #5: _____
square feet square feet square feet square feet square feet

I/we have attached a copy of the Crime Free Multi-Housing certificate with this application.

Signature of first owner

Signature of second owner

Print name of first owner

Print name of second owner (if applicable)